

STOW BARDOLPH PARISH COUNCIL

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Mrs. V Howling
Clerk

Mr. W Esse
Chairman

1st July 2025

An **ordinary meeting** of the Stow Bardolph Parish Council will be held on **Tuesday 8th July 2025.**

The meeting will be held at **Stow Bridge Village Hall** and will commence at **7.45pm.**

All Councillors are summoned to attend.

Vicki Howling

Mrs V Howling
Clerk

The Agenda is attached

MEETING OF STOW BARDOLPH PARISH COUNCIL

Tuesday 8th July 2025

Commencing at 7.45pm

Venue: Stow Bridge Village Hall

Stow Bardolph Parish Council welcomes the public and press to its meetings. The public and press are able to address the Council during the Public Participation Session. However, the law does not permit members of the public and press to take part in the debates*

Agenda

1. To accept apologies for absence
2. To receive any Declarations of Interest in items on the agenda
3. To approve and sign the minutes of the meeting held 13th May 2025
4. To receive Clerk's report – update on matters arising from last meeting (for information only)
5. To receive updates from Borough and County Councillors
6. Open forum for Public Participation: an opportunity to hear from members of the public
(*Please note: in accordance with Standing Orders, each person wishing to speak, will be allotted 2 minutes, with a maximum of 15 minutes being allowed for this section of the agenda)
7. To discuss any Highway Matters
 - a. To receive an update on previously reported items
 - b. To report any new issues
 - c. To discuss other Highways matters, including correspondence
 - To receive an update on footpath proposal in Stow Bridge and agree any actions
8. To discuss any Street Light matters
 - a. To report any issues
 - b. Review energy prices
9. To discuss any Planning Matters
 - a. To receive report from Planning Advisory Group
 - b. To receive new applications and make comment
 - c. To discuss other planning matters, including correspondence
10. Finances
 - a. To agree the payment of accounts
 - b. To discuss and agree any requests for donation
11. To review and agree the following policies and procedures:
 - Information Technology Policy
 - Allotments Risk Assessment
 - Co-option Policy/Co-option Application Form
12. To discuss and agree purchase of new IT equipment
13. To receive items for the next meeting's agenda

REPORT FROM PLANNING GROUP (agenda item 9a)

OUTCOME OF PREVIOUS APPLICATIONS

Application Number	Proposal	Decision
25/00288/F	Extension and alterations to farm shop and cafe including conversion of existing farm shed Landymore's Farm Shop & Tea Room The Causeway Stow Bridge	Application Permitted 2 May 2025 Delegated Decision
25/00391/F	HOUSEHOLDER -Extension on side of existing two storey dwelling 19 The Causeway Stow Bridge	Application Permitted 9 May 2025 Delegated Decision
25/00176/F	Proposed erection of a 2-meter-high wooden fence approximately 50m in length along the front boundary of my property, with a 4-meter-wide metal security gate for access. Woolner House Stow Road Outwell	Application Permitted 13 May 2025 Delegated Decision
25/00601/F	Self Build: Construction of two dwellings Land At E557046 N303490 Between 135 And 147 The Drove Barroway Drove	Application Permitted 19 June 2025 Delegated Decision

APPLICATIONS REVIEWED BY PLANNING GROUP

Application Number	Proposal	Planning Advisory Group Response
24/01521/F	Retrospective application for: Erection of one kennel and change of use to the keeping of dogs at Funky Farm, 20 The Drove Barroway Drove	Support on the condition that it is only for the resident's dogs and that no breeding will take place and no kennelling of other people's dogs
25/00572/F	Change of use of land from agricultural field (currently laid to grass) to a sui generis dog walking field. Existing fence to be increased to 6ft high. Parking area to be created on existing hard standing, gravel to be added on top. Field to The South of Rose Cottage Fincham Road Stow Bardolph	Support

25/00868/F	Renewal of the current PP 21/01299/F and for permission to be given to extend the temporary use of the Portacabin for the purposes of using it as an office and private meeting space for a further period of four years maximum. Cats Protection Downham Market Adoption Centre Wards Chase Stow Bridge	Support
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PAYMENTS TO BE AGREED (agenda item 10b)

DATE	PAYEE	REASON	AMOUNT
17/06/25	Information Commissioner's Office	Membership	47.00
17/06/25	BCKLWN	Dog Waste Collections	175.76
30/06/25	Local Authority Technology CIC	Gov. Email Addresses	242.40
30/06/25	Mrs V Howling	Salary & expenses	1260.95
30/06/25	HMRC	Income tax & NI	325.26
08/07/25	Mapus Smith & Lemmon	Internal audit	780.00