

STOW BARDOLPH PARISH COUNCIL

(Tel: 07485 287274)

clerk@stowbardolph-pc.gov.uk

Mrs. V Howling
Clerk

Mr. W Esse
Chairman

5th May 2026

The **Annual Meeting** of the Stow Bardolph Parish Council will be held on **Tuesday 12th May 2026** at **Stow Bridge Village Hall**, commencing at 7.45pm.

All Councillors are summoned to attend.

Vicki Howling

Mrs V Howling
Clerk

The Agenda is attached

ANNUAL MEETING OF STOW BARDOLPH PARISH COUNCIL

Tuesday 12th May 2025 at 7:45pm
(Venue: Stow Bridge Village Hall)

Stow Bardolph Parish Council welcomes the public and press to its meetings. The public and press are able to address the Council during the Public Participation Session. However, the law does not permit members of the public and press to take part in the debates.

Agenda

1. To elect a Chairman and Vice Chairman (and sign Declarations of Acceptance of Office)
2. To accept apologies for absence
3. To receive any Declarations of Interest in items on the agenda
4. To approve and sign the minutes of the meeting held 10th March 2026
5. To receive Clerk's report – update on matters arising from last meeting (for information only)
6. Open forum for Public Participation: an opportunity to hear from members of the public
7. To discuss any Highway Matters
 - a. To receive responses to previously reported items
 - b. To report any new issues
 - c. To discuss other Highways matters, including correspondence
 - Update on Stow Bridge Footpath extension
8. To discuss any Street Light matters
 - a. To report any issues
 - b. Update on change of energy supplier
9. To discuss any Planning Matters
 - a. To receive report from Planning Advisory Group
 - b. To receive new applications and make comment
 - c. To discuss other planning matters, including correspondence
10. To review and agree Council Insurance cover for 2026-27
11. To discuss and agree membership of CPRE
12. Finances
 - a. To review the Council's current financial position
 - b. To agree the payment of accounts
 - c. To review the Council's Asset Register
 - d. To receive financial report and bank reconciliation for 2025-26
 - e. To review the Internal Audit Report for 2025-26 and consider any recommendations
 - f. To approve the Annual Governance Statement for 2025-26
 - g. To approve the Accounting Statements for 2025-26
 - h. To discuss and agree any requests for donations

13. To discuss correspondence received and agree any actions
 - a. Footpaths Audit
 - b. Stow Bridge Village Sign
 - c. Future Footway/Trod links and Stow Bridge Village Green
14. To discuss and agree adoption of the General Power of Competence
15. To receive items for the next meeting agenda
16. To review the Clerk's hours and pension arrangements (confidential item)

REPORT FROM PLANNING GROUP (agenda item 9a)

OUTCOME OF PREVIOUS APPLICATIONS

Application Number	Proposal	Decision
26/00087/O	Outline Application: Proposed Residential Development comprising Self Build Dwelling Land Adjacent To 119 The Drove, Barroway Drove	Application Permitted 6 March 2026 Delegated Decision
26/00136/F	Retrospective change of use of land and proposed construction of storage building at Jorvik House, Cuckoo Road, Stow Bridge	Application Permitted 19 March 2026 Delegated Decision

APPLICATIONS REVIEWED BY PLANNING GROUP

Application Number	Proposal	Planning Advisory Group Response
26/00475/F	RETROSPECTIVE: Change of use to form car parking area at The Tea Rooms The Stables, Hall Drive Stow Bardolph	Support
26/00578/F	Self-Build - Proposed Self Build Dwelling House Land SW of 201 The Drove Barroway Drove	Support

PAYMENTS TO BE AGREED (agenda item 12b)

DATE	PAYEE	AMOUNT
17/04/2026	Tesco (paper)	9.80
17/04/2026	Npower (streetlighting electricity)	1887.83
27/04/2026	Npower (streetlighting electricity)	3.84
12/05/2026	Cozens (streetlight repair)	570.00
12/05/2026	NPTS (membership)	264.00
12/05/2026	Norfolk ALC (membership)	133.52
12/05/2026	BCKLWN (dog waste collection)	1093.25
12/05/2026	KLIDB (drainage rates)	174.54